

Putnam County Veterans Service Commission

5th March 2024 – Regular Meeting Minutes

The regular meeting of Putnam County Veterans Service Commission convened on the 5th day of March at 5:00pm with President Brian Siefker presiding. Vice President Stan Oren led those present in the Pledge of Allegiance. Five members were present as was Executive Director Matt Prenzlin, Service Officer Jonathan Balmer, Office Manager Bob Kroeger, and couple girls from the Ottoville girl scouts.

The Veterans Service Office and the commission members presented certificates and thanked the girls that made the flag retirement boxes. These girls are members of the Ottoville Girl Scouts

Secretary Lauren Gerten made a motion to approve the minutes of 6th of February 2024 (regular meeting) - as distributed, Vice President Stan Oren seconded the motion. Vote: Yea – 5 Nay - 0, **Motion Carried.**

Secretary Lauren Gerten motioned to go into executive session, Commission member Bernie Rau seconded the motion. Roll call vote followed: Bernie Rau – Yes, Denny Hanneman – Yes, Stan Oren – Yes, Brian Siefker- Yes, Lauren Gerten – Yes; **Motion Carried.**

Joshua Hucke	Nat. Gas	\$223.15
Ottawa.....	Electric	\$572.80
Deron Martin.....	Car Pmt	\$1424.26
Ron Beach.....	Water	\$303.08

Vice President Stan Oren made a motion to approve Hucke’s application for financial assistance (Food Voucher, Electric, and Gas), Commission member Bernie Rau seconded the motion. Vote: Yea – 5 Nay – 0; **Motion Carried.**

Commission member Bernie Rau made a motion to approve Martin’s application for financial assistance (Food Voucher and Car), Vice President Stan Oren seconded the motion. Vote: Yea – 5 Nay – 0; **Motion Carried.**

Secretary Lauren Gerten made a motion to approve Beach’s application for financial assistance (Food Voucher and Water), Commission member Bernie Rau seconded the motion. Vote: Yea – 5 Nay – 0; **Motion Carried.**

Executive Director Matt Prenzlin informed the board that he is still currently working on the job descriptions. He also informed the board that they will be doing the nursing home presentations tomorrow.

Office Manager Bob Kroeger discussed the food vouchers for Easter. As of right now there have been 403 vouchers given out to veterans. Veterans say they heard about the vouchers by word of mouth or the Putnam County Sentinel most. It is also advertised on Facebook. He also discussed

setting up a table at the YMCA the last week of March. He is unable to do it since he has jury duty and plans on rescheduling. He also informed the board that he May not be at the coffee shop for Vietnam Veterans Day. He also let the board know that the promotional items are currently in the works. He also stated that Cindy had no updates about moving the Veterans Memorial but will talk about moving it when they get closer to that time.

Executive Director Matt Prenzlin stated that the spring convention is coming up at the end of the month. There is also office training next week. He informed the board that he paid \$195.00 to Royal Publishing for an advertisement of the Veterans Service Office for girls' basketball. He also informed the board that the County Auction is coming up and will be putting things that are not used in the office on it.

Vice President Stan Oren informed the board that there is money left from the banners and would like to find out what we are legally allowed to do with it. Executive Director Matt Prenzlin stated that the audit is finished and will look into the logistics of everything.

Executive Director Matt Prenzlin discussed having the van detailed and that it costs \$300.00. Commission member Denny Hanneman motioned to get a car wash sticker for the van and do detailing twice a year or emergency cleaning, Vice President Stan Oren seconded the motion. Vote: Yea – 5 Nay – 0; **Motion Carried.**

Executive Director Matt Prenzlin informed that board that there is new service officer school the first week of April and he will be gone to instruct. He also informed the board that Good Friday is a half day now for the county. He also stated that we may have to move, County Commissioner Lammers said they may sell the armory on the news. The eclipse is April 8th, 2024, and the courthouse is closing at noon that day. Vice President Stan Oren motioned to close the office for the day, Commission member Bernie Rau seconded the motion. Vote: Yea – 5 Nay – 0; **Motion Carried.**

President Brian Siefker would like to look into sending care packages to troops, that our deployed, that from the area

Executive Director Matt Prenzlin informed the board that the budget looks great so far.

Next regular meeting will take place April 9th, 2024.

With there being no further business to come before the board, Secretary Lauren Gerten motioned to adjourn the meeting. Commission member Denny Hanneman seconded the motion. Vote: Yea – 5, Nay – 0; **Motion Carried.**



President



Secretary